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Director of Training

7 November 1952

Deputy Director of Training (General)

TR(G) Weekly Summary Report

1. The Basic Intelligence Course of six weeks is in process of review in preparation for training new professional personnel coming into the Agency. Consultations have been held by the Director of Training with appropriate Assistant Directors in order to obtain their views, recommendations, and training requirements.

2. The first Rapid Reading Retention Program is scheduled for the first week in December. The Reading Improvement Branch has divided the backlog of over 500 requests into four parts - Junior Officer Trainees, personnel from the Offices of the DD/I and DD/A, personnel from the Offices and Staffs of the DD/P, and provisionally-cleared people. This will be a continuous program available to employees six weeks, six months, and a year after their initial rapid reading training.

3. Plans have been completed to begin the CIA Human Resources Program for five groups of supervisors in GGD beginning on 10 November.

4. The Chief, Orientation and Briefing Division has been requested by the Inspection and Security Office to give a special presentation on the inter-relationships between security and the functions of the Agency for a group of investigators.

5. A combined total of 201 students is presently enrolled in the introductory and self-study courses in the Language Training Center. In addition, the Laboratory was used for a total of 773 student hours during the week.

6. As of 7 November, 289 CIA personnel are enrolled in TR(G) courses within the Agency and 221 CIA personnel are enrolled in external training programs, making a total of 510 CIA personnel in TR(G) courses.

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cc: TR(G) Staff and Division Chiefs

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